

Shiloh Missionary Baptist Church

185 Eddie Robinson Sr. Drive
Baton Rouge, La 70802

2012

2012

Meeting/Activity Scheduling Request Form

(Please submit to the office at least 24 hours in advance)

Date Submitted _____ Requested by _____

Person Responsible _____ Phone _____

Date of Meeting/Activity _____ Organization _____

Time of Meeting/Activity _____ Number Expected _____

Type/Purpose of Meeting

Member ____ Non-member ____ Profit ____ Non-Profit

Special Equipment (if needed)

IF YOU ARE REQUESTING THE USE OF THE PROJECTOR OR LAPTOP,
PLEASE CONTACT BRO. SAM CULBERT (225)202-5011
OR THE CHURCH OFFICE (225)343-0640.
PLEASE MAKE YOUR REQUEST THREE (3) DAYS IN ADVANCE.

FOR OFFICE USE

Scheduled By _____

Date Scheduled: _____ Room Assigned: _____

Approved /Reviewed By _____ Date _____